



## Library Advisory Board

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A meeting of the Library Advisory Board was held on Wednesday, April 15, 2026 at 5:15 p.m. at the Nancy Carol Roberts Memorial Library, 100 Martin Luther King, Jr. Pkwy., Brenham, Texas.

Advisory Board Members present:

Lillian Marshall, Jan Klingsporn, Sue Anderson, Will Corn, Shannan Schultz, Keith Herring, and Kay Hanson-Clerc

Advisory Board Members absent:

Gail Smith and Susan Myers

City Staff present:

Tammy Murphy

Others present

none

**1. Call Meeting to Order**

Board chairman Keith Herring called the meeting to order at 5:15pm.

**2. Citizen and Visitor Comments**

No comments

**3. Discuss and Possibly Act Upon the Approval of the Minutes of the February 25, 2026 Regular Meeting**

A motion was made by Lillian Marshall and seconded by Jan Klingsporn to approve the Minutes from the February 15, 2026 regular meeting. Herring called for a vote. The motion passed with the Board voting as follows:

|                               |        |
|-------------------------------|--------|
| Chairman Keith Herring        | Yes    |
| Board Member Lillian Marshall | Yes    |
| Board Member Gail Smith       | Absent |
| Board Member Shannan Schultz  | Yes    |
| Board Member Will Corn        | Yes    |
| Board Member Susan Myers      | Absent |
| Board Member Sue Anderson     | Yes    |
| Board Member Kay Hanson-Clerc | Yes    |
| Board Member Jan Klingsporn   | Yes    |

**4. Discussion regarding the Library’s base budget and items to considered for inclusion in the budget.**

Librarian Tammy Murphy explained the city’s budget procedure to the new board members. Discussion began with a recommendation to ask the interior paint contractor what room priority they recommend. The board members were in agreement to recommend the completion of the entire painting project at one time. They also recommend to raise the front desk to the proper height and not replace the desk motor for a third time. Chair and table replacements were acceptable. The board members advised to have all patio furniture bids include warranty and materials list.

**5. Discuss and Possibly Act Upon the Approval of the Art and Exhibit Display Policy**

Librarian Tammy Murphy introduced the art and exhibit display draft written by Murphy and Karen Stack, City of Brenham Legal Services Admin. The board members agreed with most of the policy but wanted stronger wording on what the City would not want to have displayed in the library or wording that would allow the library to have a display refused or removed. It was also suggested that TML insurance be asked what they would consider as insurable limitations. A motion was made by Will Corn and seconded by Lillian Marshall to table the approval of the art and exhibit display policy. Herring called for a vote. The motion passed with the Board voting as follows:

|                                |        |
|--------------------------------|--------|
| Chairman Keith Herring         | Yes    |
| Vice Chairman Lillian Marshall | Yes    |
| Board Member Gail Smith        | Absent |
| Board Member Shannan Schultz   | Yes    |
| Board Member Will Corn         | Yes    |
| Board Member Susan Myers       | Absent |
| Board Member Sue Anderson      | Yes    |
| Board Member Kay Hanson-Clerc  | Yes    |
| Board Member Jan Klingsporn    | Yes    |

**6. Discussion of Updates from the Dolly Parton Imagination Library**

DPIL committee member Sue Anderson announced that the committee had approved increasing the active enrollment to 200 from 125. Sue will reach out to the Postal Service to reach an agreement on handling undelivered books. When the agreement is complete,

Murphy stated the DPIL rep will add 77834 to our city location coverage. The committee members also reported they will create a calendar of reaching out to early childhood focused businesses to promote the program and applications.

**7. Discussion Regarding Library Birthday Events and Dates**

Tammy Murphy updated the calendar of upcoming Library125 birthday events including the April Mahjong classes and May Open Play nights, Summer Reading programs and Sewing camps in June and July. Events are planned monthly throughout the library's 125<sup>th</sup> year of operation.

**8. Board and Fortnightly Report**

Fortnightly members discussed ongoing work at the book house. Librarian Murphy requested the Fortnightly members' input in writing a Year in the Life of the Book Sale for the City Council donation check presentation for 2026.

**9. Administrative Report**

Librarian Tammy Murphy provided the library statistics report for the last three months included in the LAB packet. In addition, Murphy provided the following updates:

- The donation fund balance is \$208, 984.
- The Dolly Parton Imagination Library has a balance of \$2,928 and 125 children enrolled. Librarian Tammy Murphy reported the library received \$1,118 reimbursement from the TSLAC managed grant that pays half the cost of the library's invoice each month for two years.
- Quarterly statistics showed a program participation leap from January through March.
- Staffing changes include the hiring of Grace Greenlaw who began April 13, 2026.
- Professional Development continues with state library director class, TLA convention classes, cyber security, Library of Congress resources, cataloging, and grant writing.

**10. Adjourn**

Keith Herring adjourned the meeting.

*Keith Herring*

Keith Herring  
Chair Person

**ATTEST:**

*Tammy Murphy*

Tammy Murphy  
Staff Liaison